Crewing Bulletin

September 2018

Filipino Crew

ALLOTMENT INFORMATION

ASSIGNING ALLOTTEES

1. Crewmember fills out the Allotment Information Sheet (AIS) stating the name of allottee/s and the amount to sent on a monthly basis. Crewmembers are allowed to register up to three allottees.

2. Based on the AIS information, the assigned Vessel Handler encodes and prints the Certificate of Salary and Allowance (CSA). The crewmember signs this, and keeps the original copy.

3. The information on the CSA stands until the end of the contract, unless a valid reason arises prompting the crewmember to request changes while in contract.

CHANGING ALLOTMENT INFORMATION

1. Crewmembers are only allowed to change allotment information if they can provide a valid reason, such as reasonable unexpected expenses like house repairs due to calamities, illness, or death in the family.

2. To make changes on allotment information, crewmembers will send the request through the Captain, who will forward the request to the Vessel Handler with Accounting in copy for their reference.

3. If the request is approved, the Vessel Handler will update the crewmember's allotment information, and revert to the Captain for confirmation, still with Accounting in copy for their reference.

PEME CLINIC CONCERNS

Q. We have raised a couple of issues regarding the PEME clinic. How do we know our concerns do not fall on deaf ears?

A. All PEME (pre-employment medical examination) clinic concerns raised by the crew are regularly forwarded to the clinic for their action. These issues, together with the actions undertaken to address them, are followed up during the quarterly meetings attended by representatives from Crewing Manila and the PEME clinic.

Q. Why can't we just be allowed to use any PEME clinic, for our convenience and to lessen cost?

A. As much as Odfjell would like to have additional PEME clinics for its crew, the company is bound by certain rules. Odfjell cannot utilize a clinic unless it is accredited both by GARD, our insurance provider, and the Norwegian Maritime Directorate (NMD), because this is a specific requirement for our manned vessels.

In the provinces, however, there is an ongoing accreditation of PEME clinics. We now have an accredited clinic in Iloilo for our crewmembers residing in the area. Accreditation of possible clinics in Cebu is also in the works.