Crewing Bulletin
October 2019

REIMBURSEMENTS

Filipino Crew

BAGGAGE AND AIRFARE REIMBURSEMENT

Airfare and baggage fare up to a maximum amount of PhP 4000 may be reimbursed by crewmembers.

Baggage Allowance

Onsigners and offsigners are allowed to have up to **40kg** of baggage allowance.

Airfare

- If booking of ticket was done via a ticketing agency, printed copies of the following are required:
  - Official Receipt
  - Itinerary
- For online ticket bookings performed by crew, printed copies of the following are required:
  - Official Receipt*
  - Itinerary

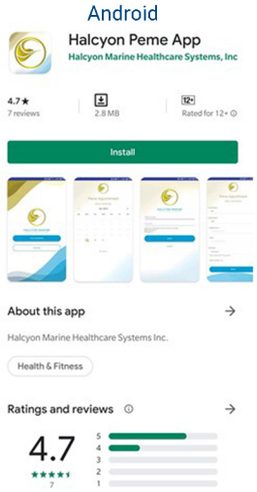
  **If a copy of the Official Receipt is not available, please ensure that the online link is visible on the printout.*

HALCYON PEME APP

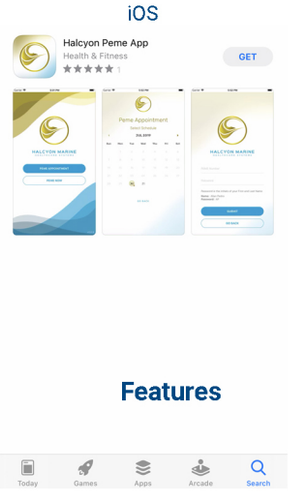
Filipino Crew

All Filipino crewmembers are encouraged to download the free Halcyon PEME app, now available for both Android and iOS users.

Android



iOS



Advantages of using the Halcyon PEME app:

- **Set your appointment in advance.** Choose the desired appointment date and fill out the Basic Information form.
- **Save time.** Upon arrival at the clinic, all you need to do is scan a QR code to generate an e-ticket showing all your required tests, then proceed to the waiting area to start your PEME.
- **Quick updates.** Receive notification when you are called for a test — anytime, anywhere.
- **Easier access to PEME status.** Receive real-time notifications when there are updates on your PEME status.
- **Manage your follow-up appointments.** Select your desired date for follow-up appointments via the dashboard.